

## **WALTHAM ESTATE RESIDENT AND VISITOR PARKING PERMITS POLICY**

The Waltham Estate Parking Enforcement Policy aims to ensure the fair, equal and consistent distribution of both residents parking permits and visitors Permits on the estate. The aims of this policy are:

- To provide a parking enforcement policy that reflects the parking enforcement needs
- To provide an effective, clear, and transparent parking enforcement service for the residents of the estate
- To ensure permits are distributed in line with tenancy or leasehold obligations and that consistency in the distribution of permits is achieved.
- To ensure the parking arrangements on the estate is monitored and periodically reviewed.

### **Contractor**

The approved contractor for parking enforcement on the Waltham Estate is Smart Parking.

### **Scheme Operation Times**

The enforcement scheme will be in operation 24 hours a day, 7 days a week, except for Christmas day.

### **Cost**

See Appendix 1

### **Commercial Vehicles**

Parking permits will not be issued for commercial vehicles.

### **Parking Requirements**

For a Resident Parking permit, you will need:

- To live for a minimum of four nights on the Waltham Estate.
- A valid full UK driving licence registered to your address on the Waltham Estate.
- A valid certificate of motor insurance (cover notes for not less than 30 days are not acceptable) showing your address on the Waltham Estate.
- Full vehicle logbook (V5) registered to your address on the Waltham Estate.
- Car tax or statutory off-road notice (SORN). The SORN must be registered at your address on the Waltham Estate. SORN's are permissible for a maximum of three months but the vehicle must have insurance and an MOT.
- A valid MOT certificate.

- 
- A valid vehicle lease agreement showing that the vehicle is leased to your address on the Waltham Estate.
  - Blue Badge holders must produce their original award letter as well as their Blue Badge.

### **Residents Visitor Permits**

Waltham Estate Residents visitors will need to download the RingGo App on their mobile phone.

Use the location code as shown on the signage within the estate.

All residents' visitor vehicles must have an MOT as well as be taxed and insured.

### **Rules**

Please note the following regulations will be followed according to our Policy.

1. Tenants/leaseholders who rent a garage will not be issued a parking permit.
2. Parking permits are limited to one permit per household. If a parking permit is revoked, another household member will not be issued with a permit during the revocation period.
3. All parking permit revocations last for six months.
4. Parking permits will only be issued to tenants or leaseholders who are not in rent or service charge arrears.
5. Only Waltham Estate residents and their visitors are permitted to park on the Waltham Estate.
6. Visitors of Waltham Estate residents are not permitted to park up on the estate and then leave to go to work or on shopping trips etc. The parking permit of the tenant, leaseholder or any of their household members will be revoked if their 'visitor' abuses the Visitor Parking Regulation.
7. Resident parking permits may not be issued to residents who have been served a Notice of Seeking Possession, a Notice to Quit or who had any form of other legal action initiated against them or any persons in their household on any basis e.g. Nuisance etc.
8. Resident parking permits may not be issued if you are in debt to the Waltham Estate Resident Management Organisation for any reason e.g. outstanding court costs, rechargeable works and /or Section 20 invoices.
9. A parking permit will be revoked if the holder, a member of their household or any of their visitor's breach any of the Waltham Estate's road signs or road signage.
10. Abusive behaviour towards residents and staff from residents and/or their visitors will not be tolerated, and should any incidents occur, any parking permit issued to the person concerned or members of their household will be revoked.

- 
11. A parking permit will be revoked if a tenant/leaseholder, a member of their household or any of their visitors breach the Waltham Estate's Pet Policy.
  12. A tenant's/leaseholder's permit will be revoked if any fly-tipping fine is not paid within two weeks of it being issued.
  13. A tenant's/leaseholder's parking permit will be revoked if either they, a member of their household or any of their visitors cover up their vehicle registration number before entering or leaving the estate.
  14. A parking permit will be revoked if, once brought to their attention, any of the parking permit holder's visitors continue to park their vehicle on the Waltham Estate if the vehicle does not have a valid MOT or if it is not taxed or insured.
  15. Parking permits are issued to carers providing that the carer can provide an original copy of their Carers Allowance award letter. The carer cannot use the permit for their own personal use.
  16. Blue Badges must be displayed clearly in the front windscreen of the vehicle when parked in any of the estate's disabled parking bays.
  17. Disabled visitors are limited to park within any of the estate's disabled bays for a maximum of three hours within a 24-hour period. The vehicle must then be moved into a non-disabled parking bay. This is in the interests of other disabled people who also need to use the parking bays.
  18. Not all Blue badge holders drive a vehicle therefore, anybody displaying a Blue Badge that is not personally issued in their name is allowed to park inside a disabled bay on the Waltham Estate for a maximum of 15 minutes prior to the Blue Badge holder getting into the vehicle and for an additional 15 minutes after the Blue Badge holder has left the vehicle. If a tenant/leaseholder or any of their household members is a Waltham Estate parking permit holder, their permit will be revoked if they violate this rule.
  19. Tenants/leaseholders' visitors can park on the estate for a maximum of 70 days a year. The parking permit of the tenant/leaseholder will be revoked if the 70-day limit is breached.
  20. Parking permits are valid for one year and the holders are responsible for the purchase of their parking permit renewal. The Waltham Estate Housing Office is not responsible for sending out reminders.
  21. Parking on the Waltham Estate is on a first come first served basis. No parking bays are reserved or personalised.
  22. Any tenant/leaseholder who is found to be renting out parking bays on the Waltham Estate will have their parking permit revoked. Additionally, they will be reported to Lambeth Council for breaching their tenancy/lease agreement. They will also be reported for fraud to local law enforcement.

**Penalty Charge Notice Appeals**

Estate Housing Office  
The Old Laundry  
Thornicroft House  
London SW9 9PT

Tel: 020 7926 9083  
waltham@wermo.org.uk  
www.wermo.co.uk

---

The Waltham Estate Housing Office does not handle penalty charge appeals.

**Appendix 1**

The cost of annual parking permit is £30.00, subject to annual review.

An additional fee of £10 will be charge if you change your vehicle at any time during the year.

The cost of a daily visitor permits via the RingGo App is £4.50, subject to annual review.